

**A Special Meeting of the Board of Trustees was held  
at 5:35 p.m. on April 26, 2017  
in the Robert Michael Sdao Memorial Board Room  
at Niagara County Community College**

**Board Members Present**

Mr. Vincent Ginestre, Chairperson  
Mr. William Ross, Vice Chairperson  
Ms. Sheila Smith, Secretary  
Mr. Jason Cafarella  
Mr. Bradley Rowles  
Mr. Vincent Sandonato  
Mr. James Ward  
Ms. Katelynn DeLac, Student Trustee

Ms. Bonnie Sloma (via video conferencing)  
Ms. Gina Virtuoso, Financial Secretary (via video conferencing)

**Administration Present**

Ms. Deborah Brewer, Director of Foundation  
Dr. Luba Chliwniak, Vice President of Academic Affairs  
Ms. Barbara DeSimone, Acting Director of Public Relations  
Mr. Dennis Michaels, Chief Information Officer  
Ms. Barbara Walck, Assistant to the President

**Invited Guests Present**

Ms. Lori Townsend, Faculty Senate President

**Others Present**

Ms. Dona Bullock, Associate Counsel (via video conferencing)  
Ms. Johanna Duncan-Poitier, Senior Vice Chancellor for Community Colleges and the  
Education Pipeline (via video conferencing)  
Ms. Barbara Pierce, Tipping Point Communications  
Mr. Jeffrey Swiatek, Hodgson Russ

Chairperson Ginestre called the meeting to order at 5:35 p.m.

It was moved by Trustee Cafarella and seconded by Trustee Ross that the Board meet in executive session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters. Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Sandonato that the Board come out of executive session at 6:20 p.m. Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Rowles that the board appoint Dr. Luba Chliwniak as Officer in Charge to replace Dr. James Klyczek upon his retirement effective April 27, 2017. The following was read by Trustee Cafarella:

The following was read by Trustee Cafarella:

**Whereas**, the Dr. James Klyczek, President of Niagara County Community College, retired on April 26, 2017, effective April 27, 2017, and

**Whereas**, Dr. Klyczek's retirement was sudden and without notice, and

**Whereas**, Niagara County Community College is in need of leadership and guidance until such time as an Interim President can be appointed; and

**Whereas**, Dr. Luba Chliwniak, Vice President of Academic Affairs at Niagara County Community ("NCCC") College possesses the credentials to serve NCCC in this capacity, having served in executive leadership positions at community colleges for the past thirteen years. These positions include Executive Director, Workforce and Institutional Development, Vice President for Instruction, Vice President of Academic Affairs, and Campus President.

**Now Therefore, Be It Resolved** that the Board of Trustees of Niagara County Community College hereby appoints Dr. Luba Chliwniak as Officer in Charge of the college, effective immediately for a term of no more than 90 days, at a salary of \$174,734.00.

Motion carried unanimously.

Chairperson Ginestre read the following statement:

At 2:45 p.m. today, the Board of Trustees of Niagara County Community College received notice of the retirement of NCCC's president, James Klyczek. The Board had scheduled a special meeting for 5:30 p.m. today to vote on removing Dr. Klyczek from his position, but the retirement was submitted before that meeting was held. Although he finalized his retirement just hours before the vote, the Board wants to clearly state that Dr. Klyczek's reported words and actions have been inappropriate, insensitive and inconsistent with the values of our college. Within the coming days, the Board will initiate a search for interim President. A comprehensive search will then commence for a permanent selection. In the meantime, NCCC's Vice President of Academic Affairs, Luba Chliwniak, will serve as Officer in Charge. It is our hope that Niagara County Community College can look to the future and focus fully on providing our students with the strongest education in the safest possible environment.

It was moved by Trustee Cafarella and seconded by Trustee Ross to adjourn at 6:25 p.m. Motion carried unanimously.

Sheila Smith  
Secretary