



Student Housing Village Corporation

Office of Residence Life · 3115 Saunders Settlement Road · Sanborn, NY 14132 · 716-731-8850

Apartment Application 2012-2013

Applicants must be in good academic and judicial standing with Niagara County Community College, with all accounts paid and no outstanding balances. Proof of this will be required upon the start of your term. **Please submit an initial Security Deposit/Application Fee in the amount of \$275 with this application-applications without the accompanying security deposit/application fee cannot be accepted.** Please refer to the Security Deposit/Application Fee Policy for details. Make check or money order payable in U.S. currency to Student Housing Village Corp. Please complete the following:

First Name _____ MI _____ Last Name _____

Address _____ City _____ State _____ Zip _____ County _____

Telephone # _____ E-mail _____

Cell # _____ Date of Birth _____ SSN _____

Emergency Contact _____
Name Daytime Phone Evening Phone

New Student _____ Returning Student _____ Term: Begins _____ Ends _____

Check all that apply: 9-month academic year Summer Term Other Term _____

Apartment Request: 4 bedroom single /2 bathroom 2 bedroom single/1 bathroom 5 bedroom single/2 bathroom
 2 bedroom double/1 bathroom 1 bedroom efficiency/1 bathroom without living room
 5 bedroom double/2 bathroom without living room

Male Female

Parking space required Yes No Requesting Disabled/Medical Accessibility Yes No

Have you ever been dishonorably dismissed from another college? Yes No

Have you ever been convicted of a felony? Yes No

Requested Roommates (optional): Name: _____ Name: _____

Name: _____ *Listed roommates must agree.*

Students residing at the Student Housing Village are expected to conduct themselves in a manner appropriate to an academic community living environment. I warrant that all statements above set forth, to the best of my knowledge are true and correct. I understand that deliberately submitting false information or withholding information constitutes fraud. Federal law specified fines up to \$10,000 and prison terms up to five years for fraud and may be grounds for eviction. **I understand that this form is only an application for residency and that the submission of this application neither reserves nor in any way guarantees specific apartment style or bedroom style. Room assignments will be given on a first come, first served basis according to the date in which the Office of Residence Life receives a completed Student Housing License Occupancy Agreement from the student.**

I am under the age of 21, therefore, a parent of legal guardian must also sign this application.

Applicant Signature Print Name Date

Parent or Legal Guardian Signature Print Name Date



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Security Deposit/Administrative Fee Policy

1. A \$200.00 security deposit and a \$75.00 administrative fee are required in advance to become eligible for placement at Student Housing Village and will be held in accordance to the laws of the State. **Please make check or money order payable in U.S. dollars to Student Housing Village Corp.**
2. Deposits will be refunded to applicants if their application is not accepted. In the event Student Housing Village is full, the applicant may elect to be placed on the waiting list or request that their security deposit be refunded. Should the applicant be placed on the waiting list, his or her acceptance for placement will be determined by the date the Office of Residence Life receives the student's completed Student Housing License Occupancy Agreement.
3. The \$200.00 security deposit and \$75.00 administrative fee assure compliance with the terms and conditions of the Student Housing Village Student Housing License Occupancy Agreement, which the applicant will receive once accepted as a resident of Student Housing Village.
4. If the applicant must withdraw his or her application due to circumstances beyond their control, a refund of the \$200.00 security deposit may be issued if the applicant submits a written request for release 60 days prior to their scheduled move-in date describing the circumstances and providing a copy of official third party documentation substantiating the reason beyond the applicant's control. If the reason for the application withdrawal is due to a change or withdrawal from NCCC, the applicant must provide a letter indicating his or her intentions no later than 60 days prior to their scheduled move-in date. You must also include a copy of the letter from NCCC acknowledging that you have officially withdrawn.
5. The payment scheduled requires a minimum payment of 30% due July 12, 2012 for the fall semester and in December 2012, for the spring semester, **regardless of anticipated financial aid**. This means that the 30% payment **must come from the student**. The chart below outlines the payment amounts for the various suite types.

*Financial Aid will NOT be available to pay the minimum 30% payment

Suite Type	Academic Year	Fall Semester Portion	30% You will receive a bill on or before June 19, 2012 payable upon receipt and due by July 12, 2012	Balance of 70% You will receive a bill on or before September 1, 2012 payable upon receipt and due by October 4, 2012
4 bedroom	\$7,096	\$3,548	\$1,064	\$2,484
2 bedroom double	\$6,392	\$3,196	\$959	\$2,237
2 bedroom	\$8,160	\$4,080	\$1,224	\$2,856
5 bedroom single*	\$6,604	\$3,302	\$991	\$2,311
5 bedroom double*	\$6,031	\$3,016	\$905	\$2,111

*suite type does not include a living room

*Financial Aid will NOT be available to pay the minimum 30% payment

Suite Type	Academic Year	Spring Semester Portion	30% You will receive a bill on or before November 20, 2012 payable upon receipt and due by December 6, 2012	Balance of 70% You will receive a bill on or before February 1, 2013 payable upon receipt and due by March 1, 2013
4 bedroom	\$7,096	\$3,548	\$1,064	\$2,484
2 bedroom double	\$6,392	\$3,196	\$959	\$2,237
2 bedroom	\$8,160	\$4,080	\$1,224	\$2,856
5 bedroom single*	\$6,604	\$3,302	\$991	\$2,311
5 bedroom double*	\$6,031	\$3,015	\$905	\$2,110

*suite type does not include a living room