



# SUMMER & FALL 2018 IMPORTANT DATES

## May 2018

- 20 Last day to drop a **Summer Full Term (12 week) or Summer Session I (6 week)** class on Banner Web with 100% refund– *modular courses differ in deadlines; see chart at end of document.*
- 21 **Summer Full Term (12 week) and Summer Session I (6 week)** classes begin
- 21 Add/Drop period for **Summer Full Term (12 week) and Session I (6 week)** (financial penalty may apply)
- 28 Memorial Day – College closed
- 29 Last day to drop a **Summer Session I (6 week)** class on Banner Web with no academic record, financial penalty may apply – *modular courses differ in deadlines; see chart at end of document.*
- 30 W (withdrawal) grades begin for **Summer Session I (6 week)** – *modular courses differ in deadlines; see chart at end of document.*

MAY						
S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

## June 2018

- 6 Last day to drop a **Summer Full Term (12 week)** class with no academic record, financial penalty may apply – *modular courses differ in deadlines; see chart at end of document.*
- 7 W (withdrawal) grades begin for **Summer Full Term (12 week)** – *modular courses differ in deadlines; see chart at end of document.*
- 7 **Fall Billing & Payment** opens – Fall tuition bills available on Banner Web.
- 14 **\*Advisement & Registration Opportunity** for non-registered Current students in Notar Administration (A-Building) Lobby; 3-5 pm.

JUNE						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## July 2018

- 2 Instruction ends for **Summer Session I (6 week)**
- 4 Independence Day – College Closed
- 5 **Summer Session I (6 week)** final grades available on Banner Web after 5:00pm
- 8 Last day to drop a **Summer Session II (6 week)** class(es) on Banner Web with 100% refund– *modular courses differ in deadlines; see chart at end of document.*
- 9 **Fall** registration begins for non-degree seeking students (non-matriculated)
- 9 Instruction begins for **Summer Session II (6 week)**

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

- 9 Add/Drop for **Summer Session II** (Banner Web or Records Office, 8-5pm)
- 16 Last day to drop a **Summer Session II (6 week)** class on Banner Web with no academic record, financial penalty may apply– *modular courses differ in deadlines; see chart at end of document.*
- 17 W (withdrawal) grades begin for **Summer Session II (6 week)** – *modular courses differ in deadlines; see chart at end of document.*
- 19 Payment Due Date for **Fall 2018** – If registration occurs after the published payment due date, payment will be due at time of registration
- 26 **\*Advisement & Registration Opportunity** for non-registered Current students in Notar Administration (A-Building) Lobby; 3-5 pm.

**August 2018**

- 10 Deadline to submit graduation application and pay applicable fee for **Summer** graduates
- 16 Instruction ends for **Summer Full Term (12 week) and Summer Session II (6 week)**
- 20 **Summer Session II (6 week) & Summer Full Term (12 week)** final grades available on Banner Web after 5:00 pm
- 18-22 **\*Ready, Set, Register Advisement & Registration Events** for new & current students for **Fall**. Advisement assistance is available in Notar Administration (A Building) Lobby during the following dates/times:

AUGUST						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

<b>Saturday, August 18, 2018</b>	<b>9-1 pm</b>
<b>Tuesday, August 21, 2018</b>	<b>12-4 pm</b>
<b>Wednesday, August 22, 2018</b>	<b>12-4 pm</b>

- 23-24 **\*Fall** Last Chance Registration period. Advisement assistance is available in Notar Administration (A Building) Lobby.

<b>Thurs, August 23, 2018</b>	<b>12-3 pm</b>
<b>Fri, August 24, 2018</b>	<b>2-4 pm</b>

- 26 Last day to drop a **Fall** class(es) on Banner Web with 100% refund (web only; offices closed) – *modular courses differ in deadlines; see chart at end of document.*
- 27 Instruction begins for **Fall** classes. Withdraw penalties begin.
- 27-30 **\*Fall Add/Drop period** (financial penalty may apply). Advisement assistance is available in Notar Administration (A building) Lobby.

<b>Mon, August 27, 2018</b>	<b>2-4 pm</b>
<b>Tues, August 28, 2018</b>	<b>2-4 pm</b>
<b>Wed, August 29, 2018</b>	<b>2-4 pm</b>
<b>Thurs, August 30, 2018</b>	<b>3-5 pm</b>

30 Last day to Add a course on Banner Web— *modular courses differ in deadlines; see chart at end of document.*

**September 2018**

- 3 Labor Day – College closed
- 17 Last day to drop a class with no academic record, financial penalty may apply— *modular courses differ in deadlines; see chart at end of document*
- 18 W (withdrawal) grades begin – *modular courses differ in deadlines; see chart at end of document*

SEPTEMBER						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

*\*Indicates for Matriculated students only*

## Modular Course Deadlines:

**Modular classes differ in deadlines, see Modular Course Deadline Chart below.**

*Modular (“Mod”) classes* are those courses which are less than a full semester in length. These types of courses may be added at any time prior to the start of the class. If you choose to drop a mod class, the deadlines differ from those of the regular full term.

### How to Read and Identify Modular Course Listings:

CRN	Subj	Crs	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location
31217	OFT	100	351	M	1.000	Keyboarding on the PC	MWF	10:00 am-10:50 am	24	1	23		11/14-12/20	B 130

**Module Sections:**

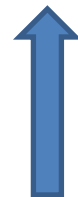
**First Digit – indicates the mod in sequence:**

- 1 = First mod in sequence
- 2 = Second mod in sequence
- 3 = Third mod in sequence, etc.

**Second Digit – indicates the duration of the mod:**

- 1 = ten week mod
- 3 = three week mod
- 5 = five week mod
- 7 = Seven and ½ (7.5) week mod

**Third Digit – indicates the section number**



*\*Note that the start and end dates of the above course listing reveals the course runs for 5 weeks.*

<b>Summer 2018</b>	Full Term	Sum I	F1 Foundations Sum I	Mod 108	Mod 208	Mod 308	Mod 116	Mod 216	Sum II	F2 Foundations Sum II	Mod 408	Mod 508	Mod 608	Mod 316	Mod 416
Course Duration	5/21-8/16	5/21-7/2	5/21-7/2	5/21-6/4	6/5-6/18	6/19-7/2	5/21-6/18	6/5-7/2	7/9-8/16	7/9-8/16	7/9-7/19	7/23-8/2	8/6-8/16	7/9-8/2	7/23-8/16
Last Day to Drop w/o Financial Penalty*	5/20*	5/20*	5/17**	5/20*	6/4	6/18	5/20*	6/4	7/8*	7/6**	7/8*	7/22*	8/5*	7/8*	7/22*
Last Day to Drop (course will not appear on schedule nor transcript)	6/6	5/29	5/29**	5/22	6/6	6/20	5/23	6/7	7/16	7/16**	7/10	7/24	8/7	7/11	7/25
Last Day for S/U/W	7/26	6/21	6/21	5/31	6/14	6/28	6/13	6/27	8/9	8/9	7/18	8/1	8/15	7/31	8/14
Last Day for X Grade	7/26	6/21	6/21	5/31	6/14	6/28	6/13	6/27	8/9	8/9	7/18	8/1	8/15	7/31	8/14

<b>Fall 2018</b>	Full Term	FD Foundation	Mod 19 Late Start	Mod13	Mod23	Mod33	Mod15	Mod25	Mod35	Mod17	Mod27	Mod110	Mod210
Course Duration	8/27-12/15	8/27-12/15	9/10-12/15	8/27-9/17	9/18-10/9	10/10-10/30	8/27-10/1	10/2-11/6	11/7-12/15	8/27-10/19	10/22-12/15	8/27-11/6	10/2-12/15
Last Day to Drop w/o Financial Penalty*	8/26*	8/24**	9/9*	8/26*	9/17	10/9	8/26*	10/1	11/6	8/26*	10/21*	8/26*	10/1
Last Day to Drop (course will not appear on schedule nor transcript)*	9/17	9/17	9/27	8/30	9/21	10/15	9/3	10/8	11/13	9/5	10/31	9/10	10/15
Last Day for S/U/W	11/26	11/26	11/26	9/13	10/5	10/29	9/25	10/31	12/6	10/9	12/4	10/25	11/30
Last Day for X grade	11/26	11/26	11/26	9/13	10/5	10/29	9/25	10/31	12/6	10/9	12/4	10/25	11/30

*\*If last day to drop w/o financial penalty falls on weekend, students are only able to drop online, not in person.*

*\*\*Foundations courses are not able to be dropped online. Students must follow the instructions found online here:*

[http://www.niagaracc.suny.edu/pdf/records/Add\\_Drop\\_Foundations\\_Course.pdf](http://www.niagaracc.suny.edu/pdf/records/Add_Drop_Foundations_Course.pdf)

## S/U Grades

A grade of S will indicate satisfactory completion of the course and will receive credit. However, no credit is given for a remedial course. A grade of U will indicate unsatisfactory completion of the course and will receive no credit. Neither an S grade, nor U grade will affect your grade point average. If you are enrolled in an associate degree program, a maximum of 14 credit hours may be taken S/U. If you are in a certificate program, the maximum is 7 credit hours. It is recommended that these credit hours be taken outside of your major area of study.

Students must file an S/U form with the Registration & Records Office through the 13th week of a Fall or Spring (16 week) semester, or before 85% point of modular classes, Summer classes, or classes offered during Winter Intersession. Once the form has been filed, the decision is irreversible.

Some courses are graded only on the S/U grading system. In this case, the instructor will notify you that this is the only grading system for the course and you do not have to file an S/U form.

For more information and forms, go to our website: <http://www.niagaracc.suny.edu/records/>

## **W Grade**

The grade of “W” will not affect the student’s grade point average, but may negatively impact the student’s academic standing and/or ability to receive financial aid.

To withdraw from a course, a student is required to obtain an Add/Drop form from the Registration & Records Office (A201), which will identify the course being dropped. The student must complete and sign this form and return it to the Registration & Records Office for processing through the 13<sup>th</sup> week of a Fall or Spring (16 week) semester, or before the 85% complete of modular classes, Summer classes, or classes offered during the Winter Intersession. See chart above for actual dates.

For more information and forms, go to our website: <http://www.niagaracc.suny.edu/records/>

## **X Grade**

If a student decides to withdraw from all of the courses for which he or she is registered, the student must file an application for withdrawal from the college available online in Banner Web. Before the withdrawal form is filed, it is advisable for the student to speak with a counselor in the Student Development Office to explore his or her options and receive important information.

Students who withdraw from the college receive an X grade for all of their current courses. If any modular courses have been completed, the student will receive the grade earned and the course withdrawal policy/W grades will be applied to all other coursework.

Students who withdraw from Spring or Fall will be withdrawn from all future registered coursework. Students who withdraw from an optional term such as Winter or Summer can elect to be withdrawn from future pre-registered coursework.

A grade of X does not affect a student’s grade-point average, but may negatively impact the student’s academic standing and/or ability to receive financial aid.

The student must file a request for Withdrawal from the College with the Registration and Records Office before the end of the 13<sup>th</sup> week of a Fall or Spring (16 week) semester, or before 85% completion of modular classes, Summer classes, or classes offered during the Winter intersession. See chart above for actual dates.

For more information and forms, go to our website: <http://www.niagaracc.suny.edu/records/>