The NCCC Job Board posts the latest information regarding local jobs, internships, and events, and is available to all students and alumni. The Job Board is divided into 3 primary listings: Internships, Full Time Positions, and Part Time Positions. The Job Board also has links to helpful tutorials for writing resumes and cover letters. Additionally, any on-campus employment events can be found below.

*If you are interested in applying for a specific position, you can get more information about the position by contacting Student Development by calling (716) 614-6290, stopping by A-131, or email the Job Locator.*

**Note:** Place cursor over desired link; right click with your cursor then copy the hyperlink. **Paste it into your preferred web browser.**

**INTERNSHIP OPPORTUNITIES**
**FULL TIME POSITIONS**
**PART TIME POSITIONS**
**FEDERAL WORK STUDY JOB DESCRIPTIONS**
**EMPLOYMENT EVENTS**
**STUDENT REPP JOB DESCRIPTION & APPLICATION**

*Below is a list of useful online career building resources:*

**Employment and Career Information Websites**
This is a list of online resources job seekers can use to find a variety of employment opportunities here in the Greater Buffalo area and beyond.

**NCCC Employment Information Packet**
This guide contains useful information on how to conduct job searches, write cover letters and resumes, and tips on how to interview.

**NCCC: Dressing for a Job Fair**
A helpful guide on how to dress for a job fair

**Vault**
The Vault website is a resource for career management and job search information, including industry trends, salary comparisons, hiring practices, and company cultures. The website offers employer profiles and rankings; links to industry blogs and current news; messaging boards where users discuss issues and solicit advice; education information, including profiles on colleges and degree programs; and a job board that matches employers and recruiters with qualified candidates.

**CB Salary Calculator  Salary Survey Data  Salary.com**
These websites allow the job seeker to find the average salary paid for a position in a particular city and state, as well as nationally. For job seekers considering a move or a commute, they also offer a cost of living calculator that compares the “buying power” of salaries across cities and states. These sites also offer advice on how to negotiate your salary with your employer; job alert emails; an up-to-date database of job postings; resume and cover letter tips; interview techniques; networking tools; and advice on personal branding.