



THE SMART PLACE TO START
NCCC JOB BOARD MAIN HUB

The NCCC Job Board posts the latest information regarding local jobs, internships, and events, and is available to all students and alumni. The Job Board is divided into 3 primary listings: Internships, Full Time Positions, and Part Time Positions. The Job Board also has links to helpful tutorials for writing resumes and cover letters. Additionally, any on-campus employment events can be found below.

If you are interested in applying for a specific position, you can get more information about the position by contacting Student Development by calling (716) 614-6290, stopping by A-131, or email the [Job Locator](#).

Note: Place cursor over desired link; right click with your cursor then copy the hyperlink. Paste it into your preferred web browser.

[INTERNSHIP OPPORTUNITIES](#)
[FULL TIME POSITIONS](#)
[PART TIME POSITIONS](#)
[FEDERAL WORK STUDY JOB DESCRIPTIONS](#)
[EMPLOYMENT EVENTS](#)
[STUDENT REPP JOB DESCRIPTION & APPLICATION](#)

Below is a list of useful online career building resources:

[Employment and Career Information Websites](#)

This is a list of online resources job seekers can use to find a variety of employment opportunities here in the Greater Buffalo area and beyond.

[NCCC Employment Information Packet](#)

This guide contains useful information on how to conduct job searches, write cover letters and resumes, and tips on how to interview

NCCC: Dressing for a Job Fair

A helpful guide on how to dress for a job fair

Vault

The Vault website is a resource for career management and job search information, including industry trends, salary comparisons, hiring practices, and company cultures. The website offers employer profiles and rankings; links to industry blogs and current news; messaging boards where users discuss issues and solicit advice; education information, including profiles on colleges and degree programs; and a job board that matches employers and recruiters with qualified candidates.

[CB Salary Calculator](#) [Salary Survey Data](#) [Salary.com](#)

These websites allow the job seeker to find the average salary paid for a position in a particular city and state, as well as nationally. For job seekers considering a move or a commute, they also offer a cost of living calculator that compares the “buying power” of salaries across cities and states. These sites also offer advice on how to negotiate your salary with your employer; job alert emails; an up-to-date database of job postings; resume and cover letter tips; interview techniques; networking tools; and advice on personal branding.