

Part-Time Position Opportunities

To apply for specific positions, please contact Student Development by calling (716) 614-6290, stopping by A-131, or email the [Job Locator](#).

Company: Position Title - Location
Date Posted

SUNY Broome Community College: Staff Assistant- Binghamton, NY
6/18/2018

SUNY Broome Community College has an immediate opening for a temporary, part-time Staff Assistant in the Sponsored Programs Office. This position is grant funded for 29.5 hours per week by the Performance Improvement Fund (PIF) through December 21, 2018. Primary responsibilities include creating and updating statistical/metrics reports and strategic planning documents specific to the College's five (5) PIF programs. The Staff Assistant will coordinate with various departments (Academic, IT, Institutional Effectiveness) to collect and organize data, research evidence based practices, and measure/analyze outcomes to ensure the PIF programs are efficiently and effectively supporting the SUNY Communities of Practice models to which they are assigned. The successful candidate must have a high level of analytical skills and initiative, be able to work independently, and have strong verbal and written communication skills.

Responsibilities: Project management assistance of all five PIF programs by maintaining an inventory of assignments, progress, and completion. Report three types of required metrics (performance metrics, common metrics, and participation metrics) for each program. Support the development of informal progress updates to share with facilitators and assist with writing progress updates as required by SUNY. Monitor and support budget activities to ensure that the funds are spent according to the original proposal.

Bachelor's degree in a relevant field or the equivalent combination of education and work experience required. Specialization in business, math or a related field desirable. One year of experience working in higher education, Banner, statistical analysis and database experience preferred. Expert knowledge of Microsoft Office and Excel is required. This position does not offer benefits. Salary is \$21.23 per hour. Application materials must be received by July 6, 2018. Interested applicants may apply online at: <http://www.sunybroome.edu/employment>.

Interested in this Job? [Click here to contact Student Employment](#)

St. Peter's Lutheran Church: Music Minister - Sanborn, NY
6/18/2018

Description: Provide keyboard (preferably organ) music for worship; organize choirs and other occasional music, maintain music library; Collaborate with lead Pastor in planning worship. Should be fluent in Word, Publisher and Powerpoint.

Requirements:

- Organ performance (keyboarding)
- Choral direction and accompaniment
- Worship planning

Rate of pay: \$12,000 - \$18,000 annually (120 services)

Submit resume to e mail

peterluthchurch@frontier.com

or Mail to:

St, Peter's Lutheran Church
6168 Walmore Road
Sanborn, N.Y. 14132

Interested in this Job? [Click here to contact Student Employment](#)

SUNY Broome Community College: Adjunct Music Instructors- Binghamton, NY
6/18/2018

SUNY Broome Community College is seeking Adjunct Instructors for the Music Program. Part-time instructors needed to teach College Choir, Low Brass, Piano, Voice and Double-Reed Applied Music, Music History, Music Theory and Sound Engineering. Master's degree in Music required; Doctorate preferred. Candidates should have at least three years of teaching experience, preferably at the college level. Send letter of interest, resume and the name, address and phone number of three references to: Music Coordinator Brenda Dawe, Email address: dawe_bm@sunybroome.edu, Mailing address: SUNY Broome Community College, PO Box 1017, Binghamton, NY 13902.

Interested in this Job? [Click here to contact Student Employment](#)

YMCA Camp Kenan: YMCA Camp Kenan: Resident Camp Staff- Barker, NY
6/18/2018

YMCA Camp Kenan is a Resident Summer Camp Located on the shores of Lake Ontario in Barker, NY. Open positions include: Arts & Crafts, Outdoor Education, and Archery Specialists; LIT/CIT Coordinator; Assistant Cook; and Resident Camp Counselors.

Work Schedule: All positions are for our 5 weeks of resident camp (July 1-August 11th) as well as two additional weeks in June (optional).

*Internships Available

Required skills: Experience based on position.

Interested applicants may contact Camp Director Zach Grulich by phone at (716)-434-8887, or via email at zgrulich@ymcabn.org

Interested in this Job? [Click here to contact Student Employment](#)

**USDA Animal and Plant Health Inspection Service: Plant Protection Aid & Technician (GS-3,4,5) - Lockport, NY
6/18/2018**

Description: Duties may include: contacting landowners, tenants, farmers, nurserymen, orchardists, commercial and retail facilities, municipal authorities and others to secure permission to conduct survey and inspection responsibilities; inspecting trees for exotic plant pests; trapping insects on private properties, nurseries or other situations; identifying and marking trees for treatment or removal; conducting post-treatment follow-up inspections; collecting survey and inspection data using a provided government-owned electronic device; and maintaining daily records of work completed. The incumbent must be willing to commute to and from the vehicle parking station, operate a government owned/leased vehicle while conducting duties, and use GPS or other approved tools to navigate. Must be willing to work independently or as part of a team in a field environment and in collaboration with cooperating agencies. The incumbent will be exposed to a variety of environmental conditions typical of southeastern Pennsylvania, with expectations to work outdoors throughout the year. Typical environmental conditions may include: cold, heat, sun, rain, snow, wind, biting/stinging insects, poison ivy, etc.

Requirements:

- Males born after 12/31/59 must be registered with the selective service
- Must have a valid drivers' license
- Must be able to travel overnight occasionally
- Must be able to work alone and/or in teams in remote locations
- Must possess or be able to learn basic insect pest and tree identification skills
- GS-3: Six months general experience OR successful completion of 1 year of study that included at least 4 semester hours in courses listed below.

- GS-4: Six months general experience and six months specialized experience OR successful completion of 2 years of study that included at least 8 semester hours in courses listed below OR a combination of experience and education.
- GS-5: 1 year of specialized experience equivalent to the GS-4 OR 4 year course of study above high school leading to a bachelor's degree with 16 courses related to the occupation OR a combination of experience and education
- *Courses: Biology, Plant Pathology, Entomology, Zoology, Botany, Forestry, Chemistry, Agriculture, or Physics.*

General Experience: (1) Any type of work that demonstrates the applicant's ability to perform the work of the position, or (2) experience that provided a familiarity with the subject matter or processes of the broad subject area of the occupation.

Specialized Experience:

GS-4: Inspecting nursery plants for the presence of a specific plant pest. Surveying areas for specific plant pests or for the presence of alternate plant hosts. Developing rough maps showing control or eradication treatment completed, areas surveyed, or pest finds located. Performing survey control or eradication procedures in a local pest control program. Answering questions regarding plant pest control procedures, harmful side-effects of pesticides to other living organisms, etc. Inspecting vehicles in the enforcement of plant quarantine regulations. Performing laboratory work involved with raising and/or sterilizing various insects.

GS-5: Working knowledge of plant pests including signs and symptoms of infestation. Contacting stakeholders (i.e., landowners, tenants, managers, etc.) to obtain permission to conduct surveys on private property. Using maps to locate commercial and residential properties for survey. Collecting data from daily survey and treatment records. Experience involving tree identification.

Rate of pay: Determined based on education and experience (\$13.16 to \$16.53/hr).

Interested in this Job? [Click here to contact Student Employment](#)

**YMCA of Buffalo Niagara: Summer Day Camp Counselor – Niagara Falls, NY
6/7/2018**

POSITION SUMMARY:

Provides leadership and guidance to campers. Plans and implements camp activities and ensures the safety of campers.

ESSENTIAL FUNCTIONS:

1. Plans and implements camp activities as per the program design.

2. Supervises the assigned group of campers.
3. Identifies and resolves problems. Implements appropriate discipline techniques and procedures.
4. Pursues innovative and creative ways to implement camp components.
5. Ensures effective communication between staff and parents of campers.
6. Develops and maintains positive, open communication between campers and camp staff.
7. Maintains work rules and regulations as required by YMCA Buffalo Niagara and the NYS Health Department.
8. Performs administrative functions as assigned in the areas of attendance, parent evaluations and health records.
9. Participates with campers in the pool during swim lessons and free swim.
10. Attends staff meetings, training sessions, overnights, and field trips as scheduled.
11. Implements ongoing safety checks to assure a healthy and safe camp environment. Implements emergency procedures when necessary.
12. Remains with the assigned group at all times and keeps constant, visual track fo all assigned campers unless relieved by a qualified person.
13. Sets up, organizes and cleans up the camp area at the beginning and end of each day.
14. Completes additional duties as assigned.

QUALIFICATIONS:

1. Must have at least one year experience as a Junior Counselor, Counselor in Training, or other equivalent position.
2. Must be able to successfully plan and lead activities for children in an camp environment.
3. Must be at least 18 years of age or a high school graduate.

WORK ENVIRONMENT:

The employee will work indoors and outdoors in a normal environment with some exposure to weather conditions. This is a fast paced, active childcare environment.

PHYSICAL DEMANDS:

The physical demands that are described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities perform the essential functions.

While performing the duties of the job, the employee is regularly required to: bend, stoop, kneel, twist, sit, reach with hands, grasp, stand, sit, hear, speak, have finger dexterity, walk, run, lift up to 40 pounds, push, pull and have visual acuity. The employee must remain alert at all times.

Rate of Pay: \$10.40 per hour

To apply, visit website: <https://usr54.dayforcehcm.com/CandidatePortal/en-US/ymcabuffalo/Posting/View/2463>

Interested in this Job? [Click here to contact Student Employment](#)

**Niagara County Community College Registration & Records: PT Technical Assistant - Sanborn, NY
6/5/2018**

Description: The Office of Registration and Records is looking to hire a part-time, seasonal, technical assistant available June 18 through August 31st.

Requirements:

- Must be flexible. Some evening/weekend hours required.
- Computer skills.
- Customer service background.
- Must hold an Associate's degree.

Rate of pay: \$13/hour

Interested applicants should send their resumes and cover letters to Julie Schucker at jschucker@niagaracc.suny.edu.

Interested in this Job? [Click here to contact Student Employment](#)

**Little Loves Baby and Child Care: Head Teacher for Toddler Room - Lockport, NY
5/31/2018**

Description: Little Loves Baby and Child Care is looking to hire a head teacher for its toddler room (18-24 months).

The head teacher is responsible for planning activities aligned with the established curriculum, light cleaning, and diaper changing.

Please note that this position can be either full or part time, and the employer is willing to work with students around their schedules.

Requirements:

- Must either hold an Associate's degree in Early Childhood Education or be currently enrolled in the Early Childhood Education program with at least 9 credit hours completed.
- Applicants should also be organized, reliable, enthusiastic, and patient.

Rate of pay: \$12/hour

Interested applicants should send their resumes and cover letters to littlelovesbabyandchildcare@gmail.com or call 716-434-5049.

Interested in this Job? [Click here to contact Student Employment](#)

Walmart: Cake Decorators - Lockport, NY
5/24/2018

Why is Walmart America's leading grocery store? Our customers tell us one of the biggest reasons is our hard-working and happy-to-help fresh food associates. Join our produce team and you won't just keep shelves stocked, you will make important decisions about the quality of fruit and vegetables our customers eat and feed to their families. You won't just decorate cakes—you'll help customers celebrate.

No matter which fresh food area you work in, there are similarities in all departments. These include detailed cleaning of the shelves and department, checking and maintaining temperature control, verifying dates, and disposing of lesser quality food products. If you have a passion or experience with fresh food, this is the job for you.

Duties and Responsibilities

- Ensure high quality products are available in produce, deli, bakery, dairy, meat, and other departments
- Pack ready-to-sell products in proper containers and stock displays
- Prepare and serve ready-to-eat food
- Assist customers in ordering cakes, fulfilling deli orders, or finding the right produce
- Keep area clean, sanitized, and customer-ready

2-3 positions available. Apply online at <https://careers.walmart.com/us/jobs/2017009-fresh-food-associate>

Interested in this Job? [Click here to contact Student Employment](#)

Shamus Restaurant: Part Time Server - Lockport, NY
5/23/2018

Job Description:

Looking for a qualified server.

Please e-mail or call to schedule an appointment attn.: Ann Murphy

Shamus Restaurant
98 West Ave.
Lockport, NY 14094
716.433.9809
www.shamuslockport.com

Interested in this Job? [Click here to contact Student Employment](#)

Lazy Lakes Campground: Seasonal Lifeguards – Lockport, NY
5/21/2018

Lazy Lakes Campground is a privately-owned, membership campground with two outdoor pools in need of seasonal lifeguards. The pools are open Monday-Sunday, and shifts are broken up to cover from 8:30am to 8pm. Weather permitting, the campground typically stays open until the end of September.

This job offers a great atmosphere and flexible scheduling. Rate of pay is \$11/hour.

Skills required: Lifeguard certification, First Aid/CPR certification.

Interested applicants may either apply within or contact Head Lifeguard Samantha Weaver by phone at (716)-778-4676, or via email at sweaver692@gmail.com.

Interested in this Job? [Click here to contact Student Employment](#)

Private Home Setting: Home Health Care Aide – North Tonawanda, NY
5/21/2018

This is a home setting opportunity. I have used graduate students from SUNY's OT program with good success, but as a rule their availability is only while school is in session. My current need is for these summer months.

Aide is to care for a patient about 80 yrs, 170 # with advanced Parkinson's Disease.

Rate of pay: \$10+/hour

Please Contact Sal Angelino @ saljan@roadrunner.com.

Interested in this Job? [Click here to contact Student Employment](#)

**The Tonawandas Sportsmen's Club, Inc.: Multiple Restaurant Positions – North Tonawanda, NY
5/21/2018**

Lead Cook/Senior Cook: Looking for an experienced self-starter that is able to follow a menu to prepare and cook short order food, dinners, breakfast and banquet items. Focus on Fish Fry's and Breakfast. Individual must have 4 years prior restaurant experience, the ability to multi-task in a high paced environment, and practice appropriate food handling practices and procedures. Banquets, ordering, food prep and clean-up are included with this position. (Training available for the right candidate).

Successful candidate MUST DRIVE, have reliable transportation, a strong work ethic, and be willing to join a successful team.

Schedule: Weds 2 pm., and Fri. 2 pm, Saturday 8 am. Potential for other varying shifts.

Cooks: Fry, Short Order, Sous Chef; Great Starting Jobs!! Looking for self-starters willing to learn and able to follow a menu to prepare and cook short order food, dinners, breakfast and banquet items. Individual must have prior restaurant experience, the ability to multi-task in a fast paced environment, and practice appropriate food handling practices and procedures. Food prep and clean-up are included with this position.

Dishwasher: Clean dishes, kitchen, food preparation equipment, and utensils. Wash dishes, glassware, flatware, pots, or pans, using dishwasher or by hand. Maintain kitchen work areas, equipment, or utensils in clean and orderly condition. The ideal candidate believes in showing up on time for work, providing other employees with assistance in the kitchen as needed and following all sanitary and health-related protocols. We're a busy and growing restaurant and we are willing to consider advancement opportunities for the right candidate.

Successful candidate(s) will have reliable transportation, a strong work ethic, and be willing to join a successful team. Must be available Weds., and Fri., afternoons and varying shifts on Sat., and Sun.

While our restaurant is only open Wednesday pm, Friday pm, Saturday, and Sunday days – we have an established menu and client base

Qualified applicants should contact directly at: cmjacobs712@aol.com or 716-432-7858.
We pay competitively for the right candidates!! Join our team!

Interested in this Job? [Click here to contact Student Employment](#)

Muscoreil's Fine Dessert: Cake Decorator/ Pastry & Cookie Help- Wheatfield, NY
5/15/2018

Muscoreil's Fine Desserts is Now Hiring
Cake Decorator
Pastry & Cookie Help

Please stop in and complete an application
3960 Niagara Falls Blvd
Wheatfield, NY 14120

Interested in this Job? [Click here to contact Student Employment](#)

Sears, Roebuck and Co.: Store Support Associate - Niagara Falls, NY
5/15/2018

Description: The Store Support Associate is responsible for providing a great Member experience, contributing to the overall financial performance of the store by adhering to operational processes in the store, including Stockroom organization, Stock Locator process, Merchandise Pick Up, Receiving, Return Processing, Item Disposition, Merchandise Return Notices, Fill Floor, Unit Integrity, Web to Store. Also responsible for resets, replenishment, Ad set and Out of Stock, Pull Lists, activities in the Footwear Department.

Requirements:

- Basic reading, arithmetic, and writing and oral communication skills
- Working while standing for long periods of time
- Lifting and holding bulky and large-sized merchandise, up to 50 lbs.
- Reaching, stretching, grabbing, pushing, lifting, holding, twisting, bending, turning, walking, shifting, and engaging in other physical movements required by the job
- Associates under the age of 18 -- prohibited from using freight elevators, ladders, compactors, balers, or hazardous or similar equipment, or performing backroom functions
- Basic Internet navigation skills
- High school diploma or equivalent
- Less than one year of related experience

- 18 years of age or older

Interested in this Job? [Click here to contact Student Employment](#)

**SUNY Broome Community College : Line Cook/Prep Cook- Niagara Falls, NY
3/12/2018**

SUNY Broome is looking for talented, dedicated adjunct instructors in a variety of courses. A dynamic presence in the State University of New York (SUNY) system for more than 60 years, SUNY Broome is known for its high-quality academic programs, exceptional faculty and staff, dedication to learning, excellence, diversity and innovation. Our instructors contribute immeasurably to that tradition of success. Recognized both nationally and globally, the College draws students from across the state and around the world. Applicants should be comfortable teaching in a learner-centered environment and have a strong commitment to the community college mission as "democracy's college," educating citizens to contribute to society and the polity.

- **Mathematics:** Part-time day or evening instructors needed to teach courses ranging from basic mathematics to calculus. Master's degree in mathematics or closely related discipline required. Teaching experience also required. Send letter of interest, resume, and the name, address and phone number of three references to Timmy Bremer, Chairperson, Mathematics Department, Email address: bremertg@sunybroome.edu, Mailing address: SUNY Broome Community College, PO Box 1017, Binghamton, New York 13902.
- **Computer Science:** Part-time instructors needed for Fall semester 2017 to teach subject matter related to Computer Concepts, Problem Solving, C++, Java, Visual Basic and Computer Hardware Maintenance and Operating Systems, Computer Networking including Ethernet and TCP/IP and Computer Security/Forensics at SUNY Broome Community College. Bachelor's degree required, masters's preferred. Teaching experience preferred. Applications accepted until position is filled. Send letter of interest, resume and the name, address and phone number of three references to: Peggy Sniezek, Chairperson, Computer Science, Email address: sniezekpa@sunybroome.edu, Mailing address: SUNY Broome Community College, PO Box 1017, Binghamton, New York, 13902.
- **Psychology and Human Services:** Part-time day instructors needed to teach courses ranging from Introductory Psychology to upper level courses. Master's degree in Psychology required; Doctorate preferred. Minimum of 2 years teaching experience at the college level also required. Send letter of interest, resume, and the name, address and phone number of three references to Margherita Rossi, Chairperson, Psychology and Human Services Department, Email address: rossima@sunybroome.edu, Mailing address: SUNY Broome Community College, PO Box 1017, Binghamton, New York 13902.

- The Foreign Languages, English as a Second Language (ESL) and Speech Department welcomes applications from faculty in ESL and Spanish, with particular interest in adjunct faculty members experienced teaching in person and online. Adjunct hiring needs are uncertain for Fall 2018. Nevertheless, the department welcomes resumes from individuals holding masters degrees in their fields. Send letter of interest, resume, and the name, address and phone number of three references to Kathleen McKenna, Chairperson, Foreign Language, Speech & ESL Department, Email address: mckennakm@sunybroome.edu Mailing address: SUNY Broome Community College, PO Box 1017, Binghamton, NY 13902.
- Physical Education/Sport Studies: Anticipated Physical Education opening to teach activity classes in a variety of fitness/sport areas such as Team Sports, Adventure Activities and Solutions in Fitness. Minimum Qualifications • Master's Degree or equivalent in Physical Education or a Master's Degree in Education with a Bachelor's degree in Physical Education. • Teaching experience at the college or high school level in the area of concentration, or significant professional experience relevant to the teaching area. Send letter of interest, resume, and the name, address and phone number of three references to Sandra Alter-Ballard, Chairperson, Physical Education and Sport Studies, Email address: alterballardse@sunybroome.edu, Mailing address: SUNY Broome Community College, PO Box 1017, Binghamton, New York 13902.
- Engineering Science & Physics: Part-Time day and evening instructors needed to teach physics, college physics, conceptual physics, and university physics with calculus. Master's degree in physics or closely related discipline with teaching experience required. Send letter of interest, resume and the name, address and phone number of three references to: Robert Lofthouse, Chairperson, Engineering Science & Physics Department, Email address: lofthouserw@sunybroome.edu, Mailing address: SUNY Broome Community College, PO Box 1017, Binghamton, New York 13902.

Interested in this Job? [Click here to contact Student Employment](#)

Lloyd Taco Trucks & Catering: Kitchen Prep – Buffalo, NY
5/15/2018

Description: Accurately follow food preparation processes, including cooking and grilling meats, chopping herbs, dicing, cutting and slicing vegetables, preparing guacamole, etc.
 Monitoring food levels on the line and adjusting food preparation throughout day based on customer volume
 Maintaining proper food handling and safety standards at all times
 Properly store foods in designated areas following proper dating, First In First Out (FIFO), and labeling procedures.

Rate: \$10.40 / hour

Requirements:

- A high school diploma or GED
- A valid state driver's license
- Must be able to lift 50 lbs
- Must be able to stand for extended periods of time
- One (1) year in a food service environment preferred

Interested in this Job? [Click here to contact Student Employment](#)

Eastern Niagara Hospital: Registered Nurse - Lockport, NY
5/15/2018

Description: Diagnosing and treating human responses to actual or potential health problems through such services as case finding, health teaching, health counseling and provision of care supportive to or restorative of life and well being.

Assumes responsibility for patient's care and to be accountable to those patients, families, physicians, and ENH. Provides teaching and guidance to peers, LPN's, student nurses, and nursing assistants.

Rate: TBD

Required:

EDUCATION:

- Licensed and currently registered as a professional nurse in New York State or current permit to practice as a graduated professional nurse in New York State.
- NEW GRADUATES WELCOME TO APPLY

EXPERIENCE:

- Demonstrated competence as a nurse through work experience and satisfactory completion of the probationary period. RN must demonstrate competency during probationary period. Must demonstrate a commitment to quality patient care and excellence in nursing. Must demonstrate a commitment to continuing nursing education and professional development. Recommend membership in professional nursing organization.

Interested in this Job? [Click here to contact Student Employment](#)

Wolco Marketing: Retail Merchandiser- Buffalo, NY

5/15/2018

Description: Great job opportunity for candidates who are energetic and reliable. Make \$560 to \$600 per week. Wolco Marketing has job openings for a night reset project in a major retailer in the Northtowns. The project starts May 28th and goes for 4 weeks. Sunday Night thru Thursday night, 9 PM start time to 5 AM, 8-hour shifts, 40 hours per week. Pay Rate for this project is \$14 to \$15 per hour. Also, if interested there are additional reset project opportunities in July and August for day shifts in the Buffalo area.

Rate: \$14-\$15/hour

Requirements: Wolco Team Member requirements are as follows: Integrity, great people skills, solid work ethic, professional, ability to work with a team, organized, customer service oriented, good communication skills, punctual and show up on time, ability to stand, bend, lift up to 25 pounds, valid driver's license and reliable transportation to travel to surrounding stores. Reset merchandising and ability to read planograms a plus.

Interested in this Job? [Click here to contact Student Employment](#)

Primerica - Amherst, NY
5/15/2018

Description: Teach families how money works and help them put together a plan to reach their financial goals.

Rate: Varies

Requirements: Good people skills and work ethic. We will train & license new reps so no prior financial experience is required.

Interested in this Job? [Click here to contact Student Employment](#)