

High School Letterhead

Re: Student Name

Dear Director of Admissions:

Please consider this letter confirmation that the above named individual is a resident of ***School*** district, and has fulfilled the requirements associated with Section 100.10 of Regulations of the Commissioner of Education for New York State concerning Home Instruction, as well as the preliminary education requirements for students of compulsory school age as stipulated by the New York State Board of Regents [Section 3.47(a)(2)(ii)].

Based on review of records, Individual Home Instruction Plans, quarterly reports, and annual assessments, I certify that ***Student's Name*** has completed the substantial equivalent of a four-year high school course.

Sincerely,

Superintendent Signature