

NIAGARA COUNTY COMMUNITY COLLEGE

SPRING 2021 HELP GUIDE

Academic Center for Excellence (ACE)/Student Tutoring	ACE provides academic support to NCCC students. The ACE has Academic Coaches (professional tutors) in writing, math, accounting, and science and staff to answer campus-related questions, and Office of Information Technology Support Staff.	D-201 (within the Library)	614-6724
Academic Concerns	Speak with your instructor, advisor, or contact the Student Resource Center .	A144	614-6290
Academic Areas/ Divisions	<ul style="list-style-type: none"> ▪ Business, Technology, and the Arts ▪ Hospitality, Tourism, and the Culinary Arts ▪ Humanities and Social Sciences ▪ Nursing and Allied Health ▪ Science, Health, and Math 	B138 /F153 NFCI E238 C166 C238/H167	614-6460 210-2540 614-6710 614-5940 614-6410
Activities & Student Clubs	Student Life – Clubs, activities, leadership development, co-curricular transcript, orientation, Student Senate, food pantry and more!	G243	614-6255
Address Changes	Registration & Records Office or online through Banner Web.	A201	614-6250
Advisement	Student Resource Center – Academic advisement/advisor concerns.	A144	614-6290
Attendance/Absences	Absences may affect final grades and/or financial aid. It is the student's responsibility to notify instructors of long absences. The Office of the Vice President of Student Services should be contacted when it is not possible to reach instructors.	A161	614-6240
Blackboard Learn	Assistance: https://online.suny.edu/help/ Log in Help: https://nccc-manage.niagaracc.suny.edu/PM/	D106-D D102-A	614-6488 1-844-673-6786 210-2505
Books / Texts	Sanborn Barnes & Noble Bookstore www.niagaracc.bncollege.com NFCI Barnes & Noble https://niagaraaculinaryinstitute.bncollege.com/	G109 NFCI	614-6840 210-2592
Car Trouble	Public Safety Office – For accidents on campus, keys locked in car, booster pack.	G106	614-6400
Career Planning/Employment	Career & Transitional Services	G244	614-6292
Cashier's Office	Payment Processing, Payment Plan Enrollment, assistance with Financial Obligation E-sign and E-billing processes, assistance with Certificates of Residency.	A205	614-6443
Changing Major	Student Resource Center – File online through Banner Web.	A144	614-6290
Class Schedule	Registration & Records Office – Get a copy here or through Banner Web. Questions about classes? – see your advisor.	A201	614-6250
Cooperative Education	Career & Transitional Services – 1, 2 and 3-credit internship courses.	G244	614-6292
Copies	Library – Computers, DVD players, & color printer available.	D Bldg.	614-6705
Credit for Prior Learning	Academic Affairs – Have you earned credits from life experiences?	A241	614-6450
Cross Registration	Registration & Records – See if you qualify for a tuition-free course at another participating school (course fees may apply).	A201	614-6250
Day Care	Child Development Center	D118	614-6245
Disability Support	Career & Transitional Services – Accessibility Services Testing Accommodations	A167 A167	614-6285 614-6728
Disney College Program	Career & Transitional Services	G244	614-6292

Dropping a Course	Registration & Records Office – Online in Banner Web through the first three weeks of term (mod course deadlines differ, see Important Dates document on website. Consult Financial Aid Office first if you are receiving aid.	A201	614-6250
Educational Opportunity Program (EOP)	EOP provides assistance for students who are first-generation college students, and/or from low-income and educationally disadvantaged backgrounds.	G223	614-5977
Email	Office of Information Technology – T-Wolves Assistance accessing student email.	D102-A	210-2505
Financial Aid	Financial Aid Office – Grants, loans, and scholarships.	A114	614-6266
First Aid / Health	Wellness Center – Illness/injury, health/wellness, referrals. Public Safety Office – Medical emergencies after hours.	C122 G106	614-6275 614-6400
Graduation	Complete the online graduation application through Banner Web during the last semester. If earning more than one degree/certificate, an application should be submitted for each. Contact the Registration & Records Office for assistance.	A201	614-6250
Housing	Student Housing Village – NCCC on-campus housing. Student Life – List of off-campus apartments.	G243	731-8850 614-6255
I.D. Card	Public Safety Office – NCCC Sanborn Campus Public Safety Office – Niagara Falls Culinary Institute	G106 NFCI	614-6400 210-2555
International Students	Admissions	A105	614-6200
Lost & Found	Lost & Found is located in the Public Safety Office	G106	614-6400
Online / Hybrid/Blended Classes	Office of Online Learning Assistance with taking online and hybrid classes.	D106- Suite	614-6488
Parking	Public Safety Office (parking tickets) Obtain handicapped parking permit from your town.	G106	614-6400
Personal Counseling	Wellness Center – Confidential personal counseling for mental health and emotional concerns.	C122	614-6275
Public Safety	Public Safety Office – NCCC Sanborn Campus Public Safety Office – Niagara Falls Culinary Institute	G106 NFCI	614-6400 210-2555
Registration	Online through Banner Web. Contact the Registration & Records Office if assistance is needed with web registration.	A201	614-6250 614-6884
Scholarships	Financial Aid Office - Instructions on how to apply for scholarships are on the webpage: www.niagaracc.suny.edu/scholarships	A114	614-6205
Study Abroad	Career & Transitional Services	G244	614-6292
Transcripts	Official transcripts ordered online through Banner Web. Unofficial available at no charge in Banner Web. Registration & Records Office for questions.	A201	614-6250
Transfer Credit Evaluations	Registration & Records Office to check which credits transfer to NCCC.	A201	614-6253
Transfer / Dual Admission	Career & Transitional Services – Transfer to another college after NCCC.	G244	614-6292
Transportation	Bus Stop – Maps and schedules for Rural Niagara Bus & NFTA. Check online for more information. College Shuttle - https://www.niagaracc.suny.edu/shuttle/	1st Floor	A Bldg.
Veteran Services	Veteran Services Office	B103	614-6873
Withdrawing from Course(s)	Student Resource Center to speak with an Academic Coach.	A144	614-6290
“W” or “X” Grades	Withdraw from the college through the Registration & Records Office online form or submit questions.	A201	614-6250
Work Study	Financial Aid Office - On-campus jobs.	A114	614-6205