

**NIAGARA COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES**

**MAY 18, 2021**

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**A meeting of the Board of Trustees was held  
on May 18, 2021 at 4:30 p.m.  
via ZOOM, in person, and live streaming**

**Board Members Present via ZOOM**

Ms. Gina Virtuoso, Chairperson  
Mr. William Ross, Vice Chairperson  
Mr. Jason Cafarella, Financial Secretary  
Ms. Bonnie Sloma, Secretary  
Ms. Katherine Alexander  
Mr. Kevin Clark  
Ms. Sheila Smith  
Mr. Jerald Wolfgang (in person)  
Mr. Maurice Jackson, Student Trustee

**Administration Present via Zoom**

William J. Murabito, Ph.D., President  
Ms. Deborah Brewer, Director, Foundation  
Ms. Catherine Brown, Assistant Vice President of Human Resources  
Ms. Barbara DeSimone, Director of Public Relations  
Mr. John Eichner, Director of Business Services  
Mr. Jesse Goldberg, Interim Chief Information Officer  
Karen Kwandrans, Ph.D., Assistant Vice President of Workforce Development  
Mr. Wayne Lynch, Vice President of Administration  
Mr. Robert McKeown, Assistant Vice President of Enrollment Management  
Ms. Julia Pitman, Vice President of Student Services  
Ms. Lydia Ulatowski, Vice President of Academic Affairs  
Ms. Barbara Walck, Assistant to the President

Chairperson Virtuoso called the meeting to order at 4:30p.m. and lead the assembly in the Pledge of Allegiance and a moment of silence for the men and women serving in the military.

Chairperson Virtuoso stated that the meeting is being recorded.

**PUBLIC COMMENTS**

There were no Public Comments.

**PRESENTATION**

Craig Stevens from The Bonadio Group, provided the Audit Report, along with the PowerPoint presentation.

Karen Kwandrans, Assistant Vice President of Workforce Development provided a PowerPoint presentation on the City of Niagara Falls Workforce Development Consortium.

John D Strong, Chief Equity, Diversity and Inclusion Officer provided a PowerPoint presentation on the Equity, Diversity and Inclusion Strategic Action Plan.

It was moved by Trustee Cafarella and seconded by Trustee Sloma that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contract negotiations at 5:26 p.m. Motion carried unanimously.

It was moved by Vice Chairperson Ross and seconded by Trustee Clark that the Board come out of Executive Session at 6:50 p.m. Motion carried unanimously.

### **CONSENT AGENDA**

Chairperson Virtuoso asked if Board members wanted any item removed from the Consent Agenda. It was moved by Chairperson Virtuoso and seconded by Trustee Cafarella that the Board approve the minutes from the April 20, 2021 board meeting, Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

It was moved by Chairperson Virtuoso and seconded by Trustee Clark that the Board approve the New Program: Supply Chain Management, A.S. Motion carried unanimously.

It was moved by Chairperson Virtuoso and seconded by Trustee Wolfgang that the Board approve the Curriculum Revision – Liberal Arts and Sciences: Humanities and Social Sciences. Motion carried unanimously.

### **INFORMATION ITEMS**

Chairperson Virtuoso asked Board members if there were questions regarding the Information Items. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, Facilities Update, and Enrollment Update.

### **CHAIRPERSON'S REPORT**

Chairperson Virtuoso wanted to thank all those involved with the 2021 Commencement celebration held on Saturday, May 8. She spoke to many and agreed that the event was very successful. President Murabito stated we will try to include the things that worked well for this year and incorporate them into next year.

Chairperson Virtuoso asked if any board member had a slate of officers to nominate. Trustee Clark brought forward the following slate: 2021-2022 Chairperson Jason Cafarella, Vice Chairperson Gina Virtuoso, Secretary Bonnie Sloma, and Financial Secretary Kevin Clark. Chairperson Virtuoso asked if there were any other slates to be added; no other slates were offered. The June board meeting will be open for more slates, if none are offered, a vote will be taken for the slate presented this evening.

Chairperson Virtuoso thanks Student Trustee Maurice Jackson for the term he has served, and announced that he will be taking additional courses in fall, and will be serving another year as our student trustee. Congratulations to our baseball and golf teams for their successful season and wish them well as they advance to the playoffs.

### **PRESIDENT'S REPORT**

Dr. Murabito discussed the following:

- As Chairperson Virtuoso discussed, the Commencement celebration was a wonderful event, special thanks to the Public Relations department, as Barb DeSimone and Sara Harvey did an excellent job organizing this event outdoors.
- On May 3, SUNY Board Chair Meryl Tisch and SUNY Trustee Eunice Lewin visited our campus, they met with President Murabito and he brought them up to date on current initiatives; they also met with Faculty Members, and Students.
- President Murabito attended a farewell reception for the interim president of Monroe Community College. Other presidents were also involved and was a nice gathering.
- Campus COVID testing is still at 100%, SUNY Chancellor provided information today, and campuses will send comments to SUNY.

- President Murabito continues to meet with the WNY Consortium Presidents, they discuss and share ideas and insights; these meetings are very helpful.
- Earlier this month, there were a series of end of year award ceremonies provided by faculty honoring our students, etc.
- President Murabito and other college representatives have met with Lawley Insurance to move to the next discussions of insurance benefits.
- President Murabito attended a virtual workshop on strategic finance sponsored by SUNY.
- This week, the college campus will begin the summer work schedule; closed on Fridays, but employees need to make up the hours or use their accrued or vacation time.
- Savor Restaurant is open for lunch starting tomorrow, and dinner service will start on May 28. Please check their website for hours and days of operation.

### **STUDENT TRUSTEE REPORT**

The Student Trustee Report was provided by Maurice Jackson.

### **FACULTY OBSERVER REPORT**

No report was provided.

### **ACADEMIC/STUDENT LIFE COMMITTEE**

Catherine Brown, Assistant Vice President of Human Resources discussed the Gender-Neutral Bathroom Policy. It was moved by Trustee Smith and seconded by Trustee Alexander to approve the Gender-Neutral Bathroom Policy as presented. Motion carried unanimously.

Julia Pitman, Vice President of Student Services discussed the Child Development Center fee schedule, It was moved by Trustee Smith and seconded by Trustee Clark to accept the fee schedule as presented. Motion carried unanimously.

Julia Pitman, Vice President of Student Services discussed the Student Government Association budget. It was moved by Trustee Smith and seconded by Trustee Clark to accept the Student Government Association budget as presented. Motion carried unanimously.

Julia Pitman, Vice President of Student Services discussed the Intercollegiate Athletic Budget/Fee Schedule. It was moved by Trustee Smith and seconded by Trustee Wolfgang to accept the Athletic Budget/Fee Schedule as presented. Motion carried unanimously.

Catherine Brown, Assistant Vice President of Human Resources discussed the draft Anti-Bullying Policy. The policy will be updated and presented at the June board meeting.

### **FISCAL COMMITTEE**

Chairperson Virtuoso asked Wayne Lynch to provide the financial update. Vice President Lynch provided information on the Fiscal Year 2021-2022 Budget Submission, along with the Fiscal Year 2021-2022 Tuition and Fee Schedule. A meeting is scheduled to meet with the county in early June to present to their Administration and Community Services Committee. There were no additional questions for Vice President Lynch.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

Trustee Wolfgang asked about the Academic/Student Life Committee meetings; the next meeting is scheduled for June 7 at 1:30. More details will follow.

Trustee Alexander asked about future board meetings being in person. This was briefly discussed.

**GOOD & WELFARE**

There was no Good & Welfare.

It was moved by Chairperson Virtuoso and seconded by Trustee Cafarella to adjourn at 7:15 p.m. Motion carried unanimously.

Bonnie Sloma  
Secretary