

NIAGARA COUNTY COMMUNITY COLLEGE

SPRING 2022 HELP GUIDE

Academic Center for Excellence (ACE)/Tutoring	ACE provides free academic support to NCCC students. ACE has academic coaches & student tutors to help in over 90-unique courses, open computer/printing use, and science models available. Available by appointment or walk-in.	D-201 (within the Library)	614-6724
Academic Concerns	Speak with your instructor, advisor, or contact the Student Success Center .	D102	614-6290
Academic Areas/ Divisions	<ul style="list-style-type: none"> ▪ Arts, Humanities & Social Sciences ▪ Business & STEM ▪ Hospitality, Baking & Culinary Arts ▪ Nursing, Physical, and Allied Health 	E238/B119 C238/B119 NFCI C166/H167	614-6710/ 6460 614-6410/ 6460 210-2540 614-5940
Activities & Student Clubs	Student Life – Clubs, Activities, Leadership Development, Co-Curricular Transcript, New Student Orientation, Student Government, Campus Pantry and more!	G243	614-6255
Address Changes	Enrollment Center or online through Banner Web.	A105	614-6250
Advisement	Student Success Center – Academic advisement/advisor concerns.	D102	614-6290
Applied Learning (formerly Cooperative Education)	Student Success Center - Internships, Study Abroad, Disney College Program.	D102	614-6290
Attendance/Absences	Absences may affect final grades and/or financial aid. It is the student’s responsibility to notify instructors of long absences. The Office of the Vice President of Student Services should be contacted when it is not possible to reach instructors.	A201	614-6240
Blackboard Learn	<p>Assistance: http://navigator.suny.edu/content/current-students/</p> <p>Log in Help: https://nccc-manage.niagaracc.suny.edu/PM/</p>	D106-D A131	614-6488 1-844-673-6786 210-2505
Books / Texts	Sanborn Barnes & Noble Bookstore www.niagaracc.bncollege.com NFCI Barnes & Noble www.nfculinarybookstore.com	G109 NFCI	614-6840 210-2592
Campus Public Safety	Public Safety Office – NCCC Sanborn Campus Public Safety Office – Niagara Falls Culinary Institute	G106 NFCI	614-6400 210-2555
Car Trouble	Public Safety Office – For accidents on campus, keys locked in car, booster pack.	G106	614-6400
Career Planning/Employment	Student Success Center	D102	614-6292
Cashier’s Office	Payment Processing, Payment Plan Enrollment, assistance with Financial Obligation E-sign and E-billing processes, assistance with Certificates of Residency.	A205	614-6443
Changing Major	Student Success Center or file online through Banner Web.	D102	614-6290
Class Schedule	Enrollment Center or the Student Success Center – Get a copy here or through Banner Web. Questions about classes? – see your Success Coach or Advisor.	A105	614-6250
Copies	Library – Computers, DVD players, & color printer available.	D Bldg.	614-6705
Credit for Prior Learning	Academic Affairs – Have you earned credits from life experiences?	A241	614-6450
Cross Registration	Enrollment Center – See if you qualify for a free course at another participating school.	A105	614-6250
Day Care	Child Development Center	D118	614-6245
Disability Support	Accessibility Services Testing Accommodations	A167 A167	614-6728 614-6728

Dropping a Course	Student Success Center – Talk to a Success Coach about dropping a course and how it impacts Financial Aid <u>or</u> the Enrollment Center - If you do not need to talk to a Success Coach	D102 A105	614-6290 614-6884
Educational Opportunity Program (EOP)	EOP provides assistance for students who are first-generation college students, and/or from low-income and educationally disadvantaged backgrounds.	A161	614-5977
Email	Office of Information Technology – T-Wolves Assistance accessing student email.	A131	210-2505
Financial Aid	Financial Aid Office – Grants and loans	A114	614-6266
First Aid / Health	Wellness Center – Illness/injury, health/wellness, referrals. Public Safety Office – Medical emergencies after hours.	C122 G106	614-6275 614-6400
Graduation	Complete the online graduation application through Banner Web during the last semester. If earning more than one degree/certificate, an application should be submitted for each. Contact the Enrollment Center for assistance.	A105	614-6250
Housing	Student Housing Village – NCCC on-campus housing. Student Life – List of off-campus apartments.	G243	731-8850 614-6255
I.D. Card	Public Safety Office – NCCC Sanborn Campus Public Safety Office – Niagara Falls Culinary Institute	G106 NFCI	614-6400 210-2555
International Students	Student Success Center	D102	614-6290
Lost & Found	Lost & Found is located in the Public Safety Office	G106	614-6400
Online / Hybrid Classes	Office of Online Learning Assistance with taking online and hybrid classes.	D106-D	614-6488
Parking	Public Safety Office (parking tickets) Obtain handicapped parking permit from your town.	G106	614-6400
Personal Counseling	Wellness Center – Confidential personal counseling for mental health and emotional concerns.	C122	614-6275
Registration	Online through Banner Web. Contact the Student Success Center to speak to a Success Coach for help. <u>or</u> the Enrollment Center , if you do not need to speak to a Success Coach	D102 A105	614-6290 614-6884
Scholarships	NCCC Foundation Office - Instructions on how to apply for scholarships are on the webpage: www.niagaracc.suny.edu/scholarships	A265	614-5910
Transcripts	Official transcripts ordered online through Banner Web. Unofficial available at no charge in Banner Web. Enrollment Center for questions.	A105	614-6250
Transfer Credit Evaluations	Enrollment Center to check which credits transfer to NCCC.	A105	614-6253
Transfer / Dual Admission	Student Success Center – Transfer to another college after NCCC.	D102	614-6290
Transportation	Bus Stop – Maps and schedules for Rural Niagara Bus & NFTA. Check online for more information. NCCC Shuttle Bus Service - Schedule between Sanborn and NFCI site https://www.niagaracc.suny.edu/shuttle/	1st Floor	A Bldg.
Veteran Services	Student Success Center or Veteran Services Office	B103 or D102J	614-6290
Withdrawing from Course(s) “W” or “X” Grades	Student Success Center to speak with a success coach. Withdraw from the college through the Enrollment Center online form or submit questions. https://www.niagaracc.suny.edu/registration-records/forms/	D102 A105	614-6290 614-6250
Work Study	Financial Aid Office - On-campus jobs.	A114	614-6205